



GOVERNOR'S ADVISORY COUNCIL ON AGING

GACA Executive Committee

Meeting Minutes

July 11, 2014

8:30 a.m. – 9:30 a.m.

Governor's Office on Aging

Suite 101

1700 W. Washington Street

Phoenix, Arizona 85007

Executive Committee Members Present

Becky Brimhall-Lepire (Chair), Charles Brown (Secretary), Doyle Meredith, Acting SHAC Chair, Tonya L. Watson and C.T. Wright

Executive Committee Members Absent

Diane Joens, Deborah M. Lavinsky, Allison Perrin

Council Staff Present

Cathy De Lisa

Welcome and Call to Order

Council Chair Becky Brimhall-Lepire called the meeting to order at 8:32 a.m.

Review of May 9, 2014 Draft Meeting Minutes & Approval

Following a request for a correction of the draft minutes to reflect that the Ad Hoc committee met “monthly” instead of “seven (7) times and put in more than 20 hours thus far”, C.T. Wright made a motion to accept the draft minutes as corrected; Tonya Watson seconded the motion; the motion passed unanimously.

Chair Report & Discussion

- National Indian Council on Aging conference - Council Chair Becky Brimhall-Lepire reported that a registration had been paid for her or one member of the Council to attend the September 3-6, 2014 event. According to Council Chair Brimhall-Lepire, she had not received word on whether or not she would be able to bring greetings from the Governor's Advisory Council on Aging at that event.

- Council Member Survey Feedback, Council Liaison Survey Feedback & Input Received from Senior Action Days and Stakeholder Survey – the Council Chair invited members of the Executive Committee to share feedback from a review of these sources of information then expressed appreciation for both Liaison and Council member participation which she reported as having contributed to the draft recommendations from the Ad Hoc Committee. Copies of the materials referenced are available for review in the Ad Hoc Committee manual at the Council on Aging office.
- Ad Hoc Committee – Council Chair Brimhall-Lepire invited Tonya Watson, Ad Hoc Committee Chair to provide a report on the work of that committee. Dr. Watson outlined the process and referenced the tools used by the group to develop draft recommendations. A manual, created by the Council staff containing all the Ad Hoc Committee meeting agendas and minutes, documents created by the group, proposed By-Law revision and research and best practice materials and the strategic process tools used, was circulated for review. According to the Ad Hoc Committee Chair, the draft recommendations and wish list of council membership backgrounds would be provided to the Council at the July 11th meeting then reviewed, discussed and voted on at the September 12, 2014 Council meeting. It was suggested that the wish list also include any additional language from the statutes related to the Council membership along with the Older Americans Act funding requirements as provided. Council Member term limits were discussed as part of the Ad Hoc Committee report. The Ad Hoc Committee manual is available for review at the Council on Aging office.
- Senior Action Days – Council Chair Brimhall-Lepire asked staff to circulate information compiled from the 2013 Senior Action Days and the group discussed: 1. When to hold the events, 2. How to spread the word better ahead of the events, 3. Having fewer events, 4. Wider distribution of the information collected from the events and from surveys connected to the events, and 5. Outreach to incoming freshman legislators following the November 2014 Election. The Council Chair asked that Executive Committee members begin to draft ideas for dates and locations of the 2015 meetings to bring to the September Executive Committee meeting and use for discussion at the November Planning meeting. A copy of the 2013 Senior Action Day spreadsheet is available for review at the Council on Aging office.

Staff Report & Discussion

- Requests to the Council and Office on Aging - Executive Director Cathy De Lisa outlined requests made of the Office and the Council and provided updates on each.
- Office Initiative - Ms. De Lisa circulated the Arizona Board of Regents Aging 2020 report for 2013 and provided updates on the Alzheimer's Task Force and the Arizona Fall Prevention Coalition.
- Office Operations - Ms. De Lisa reported on staff training around procurement and Council member travel reimbursement, staff efforts to improve the office filing and archive processes, and work ahead of the transition in administration.

Report Out & Discussion on Events Related to Executive Committee Members

Council Chair Becky Brimhall-Lepire reported she and her Grandmother would be featured in an article in the Arizona Republic discussing caregiving and Alzheimer's Disease.

Adjourn

Council Chair Becky Brimhall-Lepire adjourned the meeting at 9:27 a.m.

Next Meeting

The next Executive Committee meeting is planned for September 12, 2014; time and location to be determined and announced by Public Meeting Notice posted at the Governor's Advisory Council on Aging website: <http://www.azgovernor.gov/gaca/>. These meetings are open to the public.